

# OLD JAIL FLEA MARKET RULES & REGULATIONS

1. Cost of a 10x12 space is \$140 - \$80 City Fee and \$60 Old Jail fee. Hours are 8am to 4pm
2. **YOUR INVITATION IS NON-TRANSFERABLE.** You may not allow anyone else to operate in your booth space. You must notify the Flea Market Director if you cannot attend. **IF A BOOTH IS FOUND TO BE OPERATED BY ANYONE OTHER THAN THE PERMIT OWNER, THE PERMIT OWNER WILL NOT BE INVITED BACK.**
3. Vendor Parking is available behind the Old Jail. Cost is determined by the size of your vehicle(s).
4. Arts, crafts, antiques, live plants, collectibles, clothes, and accessories may be displayed and sold. Items do not have to be handmade.
5. There are a very few spaces with electrical outlets. Please advise us if you need electricity. No generators are allowed.
6. Upon arrival you must register at the Old Jail and pick up your City Permit and State Sales Tax Forms. The State Tax Commission requires all exhibitors to collect 7% Sales Tax. A tax form is included in your permit package. This form, along with the remittance, must be turned in at the Old Jail after 3 PM and prior to leaving for the day. **SALES TAX MUST BE PAID PRIOR TO LEAVING THURSDAY.** **If your Sales Tax is not paid at that time, you will not be allowed back for future markets anywhere in town.**
7. **Canopies, merchandise and setups for booths must be erected within the exhibitor's space.** All spaces are 10 x 12 ft. and will be marked by white painted bricks with the **SPACE NUMBER PANTED IN ORANGE** in the center of the space. Each space goes from brick to brick. **You cannot go over the bricks – all tent poles, merchandise and tables must be within the bricks.** **THIS ALSO MEANS YOU CANNOT STORE OR LEAVE BOXES IN THE AISLES.**

You must provide your own display. You may begin setting up on Wednesday. **If weather permits and the grounds are ready, it is possible that you may set up on Tuesday.** You should contact the office to be certain. Be sure to bring your map and this confirmation letter with you. You must sign in at the Jail upon arrival. If you are a new exhibitor someone will assist you in locating your space(s).

8. Exhibitors shall maintain their space in a neat and clean manner. **All trash must be picked up and your booth area clean before you leave on Thursday.**
9. Bathrooms are available inside the Jail for exhibitors only.
10. **No pets allowed in exhibitor's spaces.**
11. We are not responsible for the security of your exhibits and/or merchandise.
12. **Refunds can be given with one (1) month's notice of cancellation and if we are able to fill the vacancy.**
13. **VENDORS MAY ONLY SETUP IN ONE LOCATION WITHIN THE CITY OF CANTON.**
14. There is no parking on Fulton Street between Liberty Street and Lyon Street on Flea Market Day. Exhibitors may park on Fulton Street only long enough to unload on Wednesday. This is strictly enforced by the Canton Police Department and **VIOLATORS'** vehicles will be towed at owners' expense. Fulton Street will be 'ONE WAY' going East on Wednesday afternoon and "ONE WAY" going West on Thursday afternoon.
15. Current Market Vendors have the opportunity to pay for their booth space(s) for the following market after 3:00 pm when Sales Tax is paid on Flea Market day. Invitations will be sent to Vendors who do not want to pay for their space(s) at that time, and they will have 3 months from that date to do so. If payment has not been received by the deadline date, claims to any particular booth space(s) will be forfeit and vendors must then submit a new application to be a vendor at the flea market.

## **CONTACT INFORMATION**

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